



Crisis-proof · high-grade · continually growing

As a supplier Husarich GmbH is one of Europe's leading companies in the spice industry for over 25 years.

We are looking for personnel reinforcement starting as soon as possible in our headquarter in Hamburg:

Peutestr. 53d
D-20539 Hamburg
Tel.: +49-40-6094000-125
Fax.: +49-40-6094000-19

www.husarich.com

E.Mail: personal@husarich.com

Internal Sales Assistant (m/f/d)

full- or part-time

You will expect a crisis-proof and varied field of activity with high-quality products in a global and future oriented company.

Your benefits

- Safe workplace in international work environment
- Very pleasant working atmosphere
- Personal and career development opportunities

Your responsibilities

- Sales processing of all sales activities such as customer correspondence, sample- or invoice dispatch
- Order monitoring; especially tracking of delivery and collection dates as well as processing of transport damages
- Implementing required customs documentation for outgoing goods
- Coordination of sequences in internal flow of goods and commissioning
- Close cooperation with operative departments such as purchasing, sales and quality assurance.
- Disposition data maintenance and generating of delivery and commission notes

Your backstory

- Vocational experience as an export merchant or agent for forwarding and logistics; alternatively equivalent record
- Very good communication skills in English (spoken and written)
- IT-affinity and competent handling of MS-office applications
- Hands-on-mentality

Sounds great? Then submit a CV to bewerbung@husarich.com or call your contact person

Claudia Baier
Human Resource Management

040-609 4000 125